

Setting Up Okta Verify Authenticator

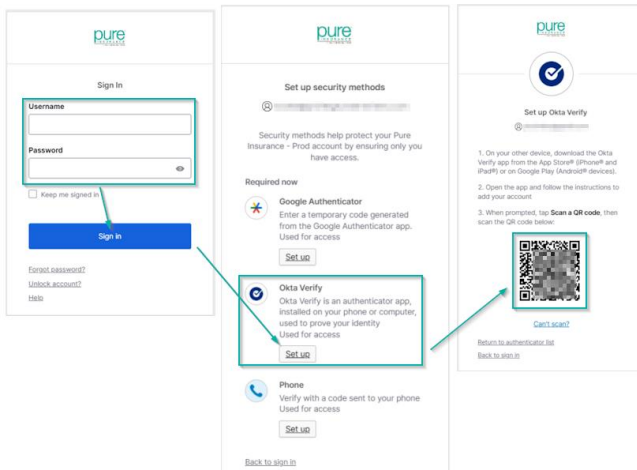
This document provides instructions for configuring multi-factor authentication (MFA) in Okta using Okta Verify.

This is a 3-step process:

1. Generate a QR Code
2. Install the Okta Verify App
3. Connect the Okta Verify App to your Okta Account

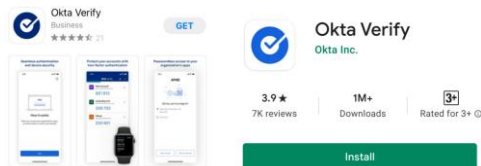
Step 1 – Generate a QR Code

1. Go to pure.okta.com on your computer's browser
2. Log in to Okta
 - a. Use your full email address as the Username and enter your password
3. Click Setup under Okta Verify, a QR code will display on your screen



Step 2 – Download the Okta Verify

Download and install the Okta Verify App from the Apple (left) or Google Play (right) store

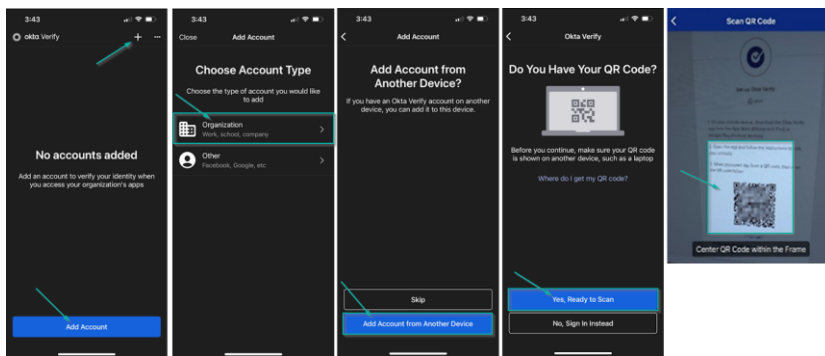


Commented [KB1]: I think this should be Okta Verify App

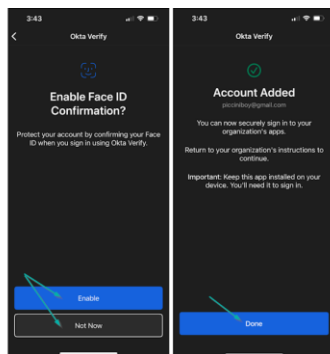
Commented [JP2R1]: Typo Fixed

Step 3 – Connect the Okta Verify App to your Okta Account

1. Open the Okta Verify App
2. Tap “Add Account” or the “+” plus sign at the top
3. Tap “Organization”
 - a. If prompted for Bluetooth, tap “OK” or “Allow”
4. Tap “Add Account from Another Device”
5. Tap “Yes, Ready to Scan”
 - a. If prompted for Camera Access, tap “OK” or “Allow”
6. Scan the QR code displayed on your computer screen
 - a. Note: sometimes this happens very fast. It may scan and start adding the account before you were able to fully center the QR code in the box.



7. Once the QR code is scanned, you may be prompted to enable Face ID (iPhone) or Biometrics (Android). You can tap either option: “Enable” or “Not Now”
8. Tap “Done”

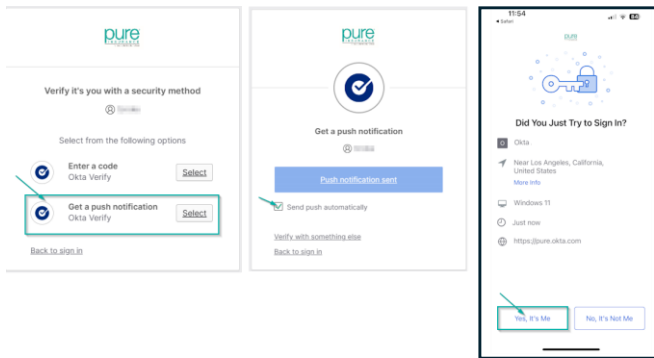


Setup for Okta Verify is now complete and you may use it anytime you are logging in to pure.okta.com.

Future Logins to Okta

To log in in the future, the process is simpler.

1. Log in to pure.okta.com
2. For the first time you log in after setting up the Okta Verify app, choose the following settings:
 - a. Select "Get a push notification"
 - b. Click "Send push automatically"
 - c. Click "Send Push Now"
3. Open the Okta Verify App on your phone
4. Tap "Yes, It's Me"



For each future login, the push notification will send automatically, so the process is:

1. Log in to pure.okta.com
2. Open the Okta Verify App and tap "Yes, It's Me"

